



**BALD EAGLE TOWNSHIP BOARD OF SUPERVISORS  
Reorganization Meeting Minutes**

**January 6, 2020**

**CALL TO ORDER**

The 2020 Reorganization meeting was called to order at 11:00am by 2019 Chairman C.L. Tuff Rine Jr.

\*James Banfill announced he will be recording the meeting.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance immediately followed.

**REORGANIZATION OF THE BOARD**

**Motion was made to appoint C.L. Tuff Rine Jr. as Chairman by Steve Tasselli and seconded by Kenny McGhee Jr. Clarence "Tuff" Rine Jr. abstained from voting. Motion was carried.**

**Motion was made to appoint Kenny McGhee Jr. as Vice-Chairman by Steve Tasselli and seconded by C.L. Tuff Rine Jr. Kenny McGhee Jr. abstained from the vote. Motion was carried.**

**APPOINTMENTS**

**SECRETARY/TREASURER**

**Motion was made to appoint Marissa Morgan as Secretary/Treasurer by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

**ASSISSTANT SECRETARY TREASURER**

**Motion was made to appoint Steve Tasselli assistant Secretary/Treasurer by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Steve Tasselli abstained. Motion was carried.**

**EMERGENCY MANAGEMENT COORDINATOR**

**Motion was made to appoint Lew Summers the Emergency Management Coordinator by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Motion was carried unanimously.**

**EMERGENCY MANAGEMENT DEPUTY**

**Motion was made to appoint Marissa Morgan as the Emergency Management Deputy by Steve Tasselli and seconded by C.L. Tuff Rine Jr. Motion was carried unanimously.**

**TOWNSHIP EMPLOYEES**

**Motion was made to appoint Ronnie Miller as Full-time township employee at a rate of \$18.00/hour by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Motion was carried unanimously.**

**Motion was made to appoint Derek Caris as Full-time township employee at a rate of \$18.00/hour by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Motion was carried unanimously.**

**Motion was made to appoint Gary Mellott as a seasonal snow plow operator if he is available by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **WORKING SUPERVISORS**

**Motion was made to appoint Kenny McGhee Jr. as a part time working Supervisor pending Auditors pay rate by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Kenny McGhee Jr. abstained. Motion was carried.**

#### **ROAD MASTERS**

**Motion was made to appoint C.L. Tuff Rine Jr., Kenny McGhee Jr., and Steve Tasselli as road masters by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Motion was carried unanimously.**

#### **LEAD ROAD MASTER**

**Motion was made to appoint Kenny McGhee Jr. as Lead Road Master at a rate of \$18.00 at roughly 10 hours per week with Auditor Approval, by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried.**

#### **VACANCY BOARD MEMBER**

**Motion was made to appoint Tina Phillips as the Vacancy Board Member by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **SEWER AUTHORITY BOARD MEMBERS**

**Motion was made to acknowledge the current Authority Board Members: Pete Peters (end 2024), James Banfill (end 2021), Ken Winkelman (end 2023), Kenny McGhee Jr. (end 2023), vacant (end 2025) by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried.**

C.L. Tuff Rine Jr. thanked Gerard Banfill, whose term ended effective 11:00am today, for work that has been done in the past years. The Supervisors received letters of interest for the open board position and will have someone appointed by next meeting.

#### **BUILDING CODE OFFICIAL**

**Motion was made to appoint Code Inspections Inc. as the Building Code Official per contract by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **ZONING OFFICIAL**

**Motion was made to appoint Code Inspections Inc. the Zoning Official per contract by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **SEWAGE ENFORCEMENT OFFICER**

**Motion was made to appoint Jeff Kreger as the Sewage Enforcement Officer by Kenny McGhee Jr. and seconded by C.L. Tuff Rine Jr. Motion was carried unanimously.**

**Motion was made to appoint Sean Kreger and Kerry Ohl and Sewage Enforcement Alternates by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **PLANNING COMMISSION MEMBERS**

**Motion was made to reappoint Kim Williams (end 2025), Jeff Gummo (end 2021), Chip Yost (end 2022), Mary Ann Stiffler (end 2023), and Jeff Parker (end 2024) to the Planning Commission by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **PLANNING COMMISSION MEETING DATES & TIMES**

**Motion was made to approve the Planning Commission meeting dates on the second Monday of each month at 5:30pm by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **ZONING HEARING BOARD MEMBERS**

**Motion was made to reappoint Carl Phillips (end 2022), Lew Summers (end 2021), and Stanley Owens (end 2023) to the Zoning Hearing Board by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **ZONING HEARING BOARD SOLICITOR**

**Motion was made to appoint Coploff, Ryan & Welch with Paul Welch being the primary solicitor for the Zoning Hearing by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Motion was carried unanimously..**

#### **AUDITORS**

**Both auditors, Sue Weller (4 year term) and Kelly McGhee (2 year term) were sworn in for their positions. There is currently a 6 year term vacancy.**

#### **ENGINEER**

**Motion was made to appoint Levine Engineering, LLC as the Township Engineer by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **PRIMARY SOLICITOR**

**Motion was made to appoint Robert, Miceli LLP with Frank Miceli the primary solicitor by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr.. Motion was carried unanimously.**

#### **CPA TO PERFORM 2019 AUDIT**

**The Board will be seeking a new CPA to conduct the 2019 audit.**

#### **EMPLOYEE RAISE SCHEDULE**

**Motion was made to approve a 4% raise maximum raise based on performance reviews by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Motion was carried unanimously.**

#### **TREASURER BOND**

**Motion was made to keep the treasurer bond amount at \$250,000 by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **HEALTH COVERAGE FOR EMPLOYEES**

**Motion was made to have the Township continue to pay 100% for full-time employee individual coverage by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

**Motion was made to allow dependents to be covered under the plan at the employee's expense by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **HEALTH COVERAGE FOR SUPERVISORS**

**Motion was made to have The Township pay up to \$650.00 of the healthcare premium for Supervisor with an annual pay of \$1.00 by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **EMPLOYEE BONUS'/ADDITIONAL BENEFITS**

**Motion was made to be available to pay employees and additional bonus on performance up to \$500/employee/year by Steve Tasselli. The motion was not seconded.**

**Tuff Rine Jr. brought up concerns of the budget and pending employee agreement.**

**Steve Tasselli made the motion to negotiate with Sewer Authority predicated on the Authority Board agreeing with the employee agreement and as budget allows for employee bonuses. The motion was seconded by C.L. Tuff Rine Jr. Motion was carried unanimously.**

#### **MILEAGE REIMBURSEMENT**

**Motion was made to use the IRS rate for mileage reimbursement by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **DEPOSITORIES**

**Motion was made to continue to use First Citizens Community Bank and PLGIT for depositories, or any other at the discretion of the Supervisors, by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **CHECK SIGNERS**

**Motion was made to have all Supervisors and the Treasurer to be Check Signers for all Township accounts by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried.**

#### **MONTHLY MEETING DATES & TIMES**

**Motion was made to have meetings on the third Monday at 6:00pm by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **HOLIDAYS FOR EMPLOYEES**

**Motion was made to have the following paid Holidays for Employees: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and Two Floating Holidays by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Motion was carried unanimously.**

#### **OPEN RECORDS OFFICER**

**Motion was made to appoint Marissa Morgan as the Open Records officer by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **SAFETY OFFICER**

**Motion was made to appoint Marissa Morgan as Safety Officer by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Motion was carried unanimously.**

#### **2020 PSATS CONVENTION**

**Motion was made to allow any Supervisors or Secretary/Treasurer to attend the annual PSATS Conference with Township covering the cost of Hotel, Mileage, and Meals by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Motion was carried unanimously.**

#### **WORK SESSIONS**

**Motion was made to schedule work sessions the last Friday of each month at noon for safety meetings and to discuss any other business necessary by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

#### **TIRE COLLECTION**

**Motion was made to continue the annual tire collection for 2020 by C.L. Tuff Rine Jr. and seconded by Kenny McGhee Jr. Motion was carried unanimously.**

#### **PRIMARY FIRE COMPANY**

**The Board will be meeting with Mill Hall Fire Co. on a new agreement.**

#### **ANNUAL DONATIONS**

**Motion was made to approve the following donations for 2020. Ross Library (\$1,100), Clinton County SPCA(\$425), Salvation Arms(\$375), Millbrook Playhouse (\$1,000), Clean Scapes (\$500), Goodwill Hose Company (\$1,000), Lock Haven EMS(\$1,000) Motion was made by Steve Tasselli and seconded by C.L. Tuff Rine Jr. Kenny McGhee opposed the motion. Motion was carried.**

#### **2019 BOARD GOALS**

C.L. Tuff Rine Jr. plans to continue to have an open mind and open ears. He wants to proceed with requests or concerns appropriately above board and legally. Steve Tasselli would like to retain the current employees and board members and keep the same goal in spirit of cooperation. Retail development on the boulevard is important. Steve would like to continue to modernize with available technology resources. He would like to continue building a close relationship with our Authority

and have us remember why we are all here. Steve thanked the Board for helping him through his first year as a Supervisor.

**PUBLIC COMMENT**

James Banfill asked the Board if Gerard Banfill will be able to get back on the Authority Board if he submits a letter. C.L. Tuff Rine Jr. responded that 4 letters of interest were already received and Gerard Banfill did not show interest. Steve Tasselli added that James Banfills point is well taken however, there is also a family conflict and he may not have the same response if it was anyone else in this position.

Pete Peters stated the Authority Board would like to meet with the Supervisors to move forward with open handbook and employee operating agreements.

**ADJOURNMENT**

**Motion was made to adjourn at 11:54am by C.L. Tuff Rine Jr. and seconded by Steve Tasselli. Motion was carried unanimously.**

Respectfully Submitted,

Marissa M. Morgan  
Secretary/Treasurer